

Sod Farm Manager

Location:	Johnston Sod Farms
Training Requirements:	On-going
Travel Required:	Minimal
Exempt/Non-exempt:	Non-exempt
Position Type:	Full-Time / Part-Time - Safety Sensitive Position
Reports to:	General Manager/Chief Operating Officer

SUMMARY

Performing tasks involving physical labor on projects to insure the efficiency and profitability of the sod operation. May operate a variety of hand tools, power tools, forklifts, skid steers, tractors or other machinery. May clean up rubble and debris and remove waste materials. Assisting other co-workers, warehouses, and locations. Maintain a clean work environment with a focus on safety.

DUTIES AND RESPONSIBILITIES

Perform a variety of tasks involving strenuous manual labor; perform manual work. Maintain a clean job site: pick up all tools and equipment and secure job site each day in order to eliminate potential hazards. Material handling and storage. Load and unload products, sweep, shovel, haul, hoist and stack products and equipment. Operate and maintain all equipment / machinery according to company policies and procedures. Follow safety procedures and policies. Responsible for the planning and scheduling of sod harvesting, watering, fertilizing, chemical applications, mowing, and overseeing all employees. Must always keep the company's profitability in mind when making decisions. Provide a work environment that revolves around safety. Continually look for opportunities for growth and efficiencies. Provide product information to employees and customers. This position will work very closely with the Director of Production/Research and the Sod Installation Manager. This position will be held accountable for all necessary recordkeeping, sales tickets, and money that is collected at this location. This position requires basic computer skills, employee coaching, and customer relations. Must be able to handle complaints in a professional manner.

QUALIFICATIONS

Basic knowledge of the proper use of tools, equipment, materials and supplies used at the facility. Basic math skills. Employee must be willing to work in a safe manner and assist with keeping the work environment safe and clean. Ability to work independently and complete daily tasks according to work schedule assigned by the supervisor. Ability to lift heavy objects, walk and stand for long periods of time and perform strenuous physical labor under adverse field conditions. Ability to communicate orally and in writing. Ability to use equipment and tools properly and safely. Ability to operate equipment / machinery in a safe and efficient manner. Basic computer skills are required.

CERTIFICATES, LICENSES, REGISTRATIONS

Class A CDL or ability and willingness to obtain



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EDUCATION AND/OR EXPERIENCE REQUIREMENTS

High School Diploma or GED, any combination of education and experience that demonstrates the knowledge and ability to perform the work.

PREFERRED SKILLS

Willingness and ability to perform manual labor following verbal/written instructions and strong willingness to learn and grow with the company.

SUPERVISORY RESPONSIBILITIES

This position will have direct reports and will also work closely with all other areas of the Company.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to sit/stand for long periods of time; use hands to hold, handle, or feel; talk and hear. Must be able to lift, push, pull or carry objects, use abdominal and lower back muscles to provide support over time without fatigue and to effectively jump, sprint or throw an object. The job requires eye, hand, arm, foot and leg dexterity and coordination. Excellent stamina is required. The employee frequently is required to reach with hands and arms. The employee is occasionally required to sit/stand; walk; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. The employee must not be allergic to grain, grain dust, grasses, etc. The employee must regularly lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works near moving mechanical parts and will be required to work outside in various weather conditions and is regularly exposed to dusty / dirty conditions requiring respiratory protection. The employee may be required to climb stairs and ladders and work in high places. The employee could be occasionally exposed to toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment may occasionally require the use of hearing protection. This job description in no way states or implies that these are the only duties to be performed by the employee in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

Employee Signature: _____ Date: _____

Please submit cover letter and resume to:

Roger Goodwin, Chief Operating Officer Johnston Seed Company
rgoodwin@johnstonseed.com